



MONTGOMERY COUNTY BOARD OF EDUCATION

Expanding Opportunity and Unleashing Potential

850 Hungerford Drive ♦ Room 123 ♦ Rockville, Maryland 20850

August 10, 2023

Donald E. English, Attorney at Law
Jackson Lewis P.C.
2800 Quarry Lake Drive
Suite 200
Baltimore, Maryland 21209


Dear Mr. English:

This letter serves as an addendum to the FY23 letter of agreement between the Montgomery County Board of Education and Jackson Lewis P.C., which may be continued for subsequent terms. As agreed, the Board has retained Jackson Lewis P.C. for legal services in connection with an internal investigation matter as of August 10, 2023, and this letter details the scope of such investigation.


Jackson Lewis P.C. will represent the Board in connection with an investigation regarding a specific staff member, potential failures of Montgomery County Public Schools (MCPS), if any, with regards to the promotion of the specific staff member and a Title IX investigation into any potential Title IX violations by the specific staff member. This investigation will be performed under attorney-client privilege and the work product doctrine. You, Mr. English, will have primary responsibility for handling this matter and will work with Kathleen McGinley, Carol Ashley, Tonecia Brothers-Sutton, Josh Adams, and other such attorneys and legal assistants in your firm using the best exercise of your professional judgement.

Consistent with the existing letter of agreement, you will manage this case, and will bill at a rate of [REDACTED]. Kathleen McGinley, who will assist in this matter, will bill at a rate of [REDACTED], Carol Ashley will bill at a rate of [REDACTED], and Tonecia Brothers-Sutton and Josh Adams will bill at a rate of [REDACTED].

Your signature on a copy of this letter evidences your acceptance of this agreement to provide legal services to the Montgomery County Board of Education.



Karla Silvestre, President
Board of Education

I agree:


Donald E. English, Attorney at Law
Jackson Lewis P.C.

Copy to:
Mr. Hull Mrs. Williams Mr. Reilly Ms. Webb